



## INDIAN SCHOOL SUR

P O BOX. 158, SUR - 411, SULTANATE OF OMAN

Email: info@indianschoosur.com, Website: www.indianschoolsur.com

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### CIRCULAR -NEW ADMISSION

#### 1. REGISTRATION FOR NEW ADMISSION

1.1 Registration for admission to Class L.K.G to XI for the academic year 2021-2022 will be done from February 15, 2021 to March 30, 2021. Online registration only.



Parents can also visit our school website (www.indianschoolsur.com) and fill the form by using the link provided.

1.2 For Non-Indians, registrations will be done on availability of seats. They have to produce NOC from their respective Embassy for registration and also give an undertaking with the Registration Form.

#### 2. AGE LIMIT

For admission to L.K.G., a child should have completed 3 ½ years, for U.K.G. 4 ½ years and for Class I, 5½ years as on June 30, 2021. A corresponding minimum age limit is fixed for successive classes.

#### 3. INTERACTIVE SESSION / ADMISSION TEST FOR STUDENTS FROM SCHOOLS OTHER THAN THE CBSE AFFILIATED.

3.1 After submission of the Online Registration Form, an interview/entrance test slip will be issued by the School Office, which can be collected by paying the fee for registration on the day of admission test. The slip should be handed over to the Teacher in-charge for admission on the day of interactive/ entrance test.

3.2 Interactive Session with the Teachers / Test will be conducted as follows: -

Class	Date	Time	Subject (s)
LKG	01/03/2021	8.30 am to 11.00 am	Interactive session with child and parents.
UKG	02/03/2021	8.30 am to 11.00 am	Interactive session with child and parents.
Class I	03/03/2021	8.30 am to 11.00 am	Interactive session with the child
II to IX	18/03/2021	8.30 am to 11.00am	Interactive session with the child / Test



3.3 Question paper in a subject will be set on the syllabus of the previous class. Duration of the written test will be one hour for Classes II to IX (for those from schools other than CBSE affiliated schools).

3.4 List of candidates selected for admission will be put on the school notice board at 11.00 am for KG to IX on 20/03/2021.

#### 4. ADMISSION - PROCEDURE & REQUIREMENTS

4.1 On declaration of a candidate being eligible for admission, the parent can collect the **Admission Form** from the school office.

4.2 **Admission Form** completed in all respects, along with the following documents should be submitted to the Office with the payment details relevant fees between 8.00 am and 12.00 noon.

(a) **TRANSFER CERTIFICATE:** Transfer Certificate should be issued only under the signatures of the regular Principal /Vice-Principal and it should be countersigned by an Officer not below the rank of District Inspector of Schools /Deputy Director of Education / Education Officer of the Education Department of the State / Union Territory concerned. In case of a student migrating from a CBSE affiliated School, the schools shall mention in the Transfer Certificate **AFFILIATED TO THE CENTRAL BOARD OF SECONDARY EDUCATION** below the name and address of the school along with the Affiliation Code No. **[Applicable for the admission to Class II to XII only]**

(b) Two recent passport size photographs of the child. **[For all classes]**

(c) Photocopy of child's passport and parent's passport with its first page, visa page and last page and copies of Resident Card. **[For all classes]**

(d) Copy of the last Progress Report issued by the previous school. **[For classes II onwards]**


(e) Photocopy of Immunization record of the child.

(f) In addition to the above for Non-Indian Students, the following documents to be submitted.

- NOC from the respective Embassy
- Undertaking by the parent (will be given from school)

(g) If any document is found invalid, admission will be cancelled without any explanation.

4.3A copy of fee paid receipt should be handed over to the Class Teacher of the student at the time of joining the school.

  
Dr. S Srinivasan  
Principal

